

LEVY · VON BECK
& ASSOCIATES, P.S.

SANFORD R. LEVY
DAVID VON BECK*
CHARLES P. MORTIMER

*Washington/Oregon Bars

ATTORNEYS AT LAW
600 University Street, Suite 3300
Seattle, WA 98101
(206) 626-5444
Fax: (206) 382-5527
www.levy-law.com

OFFICE MANAGER
DOLORES EVANS
LEGAL ASSISTANTS
TED LEVY
MONTY WEBER
GLORIA MINGORI

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Client Retainer Agreement

Dear Client:

Thank you for the opportunity to be of service. This letter sets forth the terms of our agreement for legal services. By signing this letter, you acknowledge and accept Levy • von Beck & Associates' terms of engagement with respect to your claims.

There will be primarily one lawyer and one legal assistant working on this matter, but periodically other lawyers or legal assistants at this firm may work on various aspects of your case.

We will bill for our services primarily on the basis of the time and effort required. Currently the hourly rate for legal services by an attorney ranges from \$160 – \$305, while the range for legal assistants and paralegals is \$105 – 150 per hour¹. We will keep track of our fees and attempt to recover all fees and costs from the other parties involved; however, we cannot guarantee any recovery of fees. The attached Fee Schedule is a fee supplement describing the average cost of certain specific legal services. Note that all collection referrals include a 5% contingent fee on recoveries, including lien and bond claims, unless a separate agreement is established between the firm and the client prior to commencement of work.

All expenses this firm advances or incurs in connection with our representation shall be reimbursed to us at actual cost. Expenses which are to be reimbursed include, but are not limited to, filing fees, service fees, long distance telephone and facsimile charges, computer research, court reporter charges, expert and witness fees and, where necessary, travel and accommodation expenses. We will keep you fully advised of the progress of your matter, sending copies of letters, pleadings, and other documents, as well as consulting by telephone.

We will submit monthly statements to you for our services and for advanced or incurred expenses as have been recorded on the firm's books for the previous month. Your obligation to pay for our services is independent of recovery.

If you have a concern about our bill, we encourage you to notify us right away. We will try to resolve any such concern to everyone's satisfaction.

This agreement shall take effect, and the engagement of Levy • von Beck & Associates will commence, under

¹ The average costs for lien and bond claims are shown on the attached fee agreement. Hourly rates apply subsequent to the filings.

the terms recited herein immediately upon our receipt of this letter with an original signature. For your convenience, I have enclosed an extra copy of this letter for your files, as well as a self-addressed, stamped envelope for you to return the original. This retainer agreement incorporates by reference all matters and terms discussed in the "Lien Perfection Services and Client Agreement" that is posted at www.levy-law.com and should have been forwarded to you for review. If you have not received this service description and agreement, please let me know.

Washington State law governs this agreement and its performance. If you have any questions, please feel free to call. On behalf of the firm, we look forward to working with you.

Very truly yours,

LEVY • VON BECK & ASSOCIATES, P.S.

Ted Levy

I have read and understand the above and hereby agree to its terms to employ Levy • von Beck & Associates, P.S. as legal counsel.

Company Name

Date: _____

By: _____